

# COVID-19 DEBENTURE DONATION CAMPAIGN



## A STEP BY STEP GUIDE OF HOW TO DONATE.



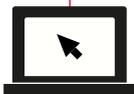
### EMAIL RECEIVED

**Step 1** | Click on the link in the email you have received from the RFU to be directed to the Covid-19 Debenture Donation Online Portal.



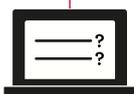
### REGISTER AND LOG IN TO ONLINE PORTAL

**Step 2** | Register and Log in to the Online Portal to see a list of your Debenture Loan(s) and take part in the Covid-19 Debenture Donation Campaign.



### SELECT MY DEBENTURE LOAN(S)

**Step 3** | Select which Debenture Loan(s) you would like to be included in the Covid-19 Debenture Donation Campaign from the list shown to you.



### DECLARATION

**Step 4** | Confirm that you would like the RFU to buy-back the selected Debenture Loan(s) and donate this directly to the RFF on your behalf.

### GIFT AID

**Step 5** | If you are a UK taxpayer, you can boost your donation by 25p for every £1 you donate at no extra cost.



### OFFER ACCEPTANCE

**Step 6** | Complete your donation and receive confirmation that the RFU has accepted your offer and will make the RFF Transfer(s) in respect of each Debenture Loan selected.



### CLAIM TAX RELIEF

**Step 7** | If you are a higher or additional rate UK taxpayer who chose to include Gift Aid on your donation, you may be eligible to claim tax relief on your donation. For more information, please visit <https://www.gov.uk/donating-to-charity/gift-aid>

